

Oxfordshire Supporting People Programme Review 2011-12 – First level project plan

This paper sets out the methodology for the Supporting People programme review 2011-12 agreed by the Core Strategy Group members on 6 April 2011.

Aims

Key aims of this review are to:

- Review strategic context, governance and administrative arrangements for the programme
- Undertake needs and gap analysis across two super-groups
- Review and analyse examples of best practice in commissioning and evidence-based practice
- Consider policy and practice developments in the field of personalisation, localism, outcomes based commissioning
- Review existing benchmarking arrangements across all parties

Outcomes

Key outcomes expected from this review are:

- Proposals for strategic direction of travel, governance and administration of the programme beyond 2011-12
- Proposals for how to structure the programme and deliver its outcomes beyond 2011-12
- Needs and gap analysis for housing related support provision for 2012-16
- Eligibility criteria and over-arching outcomes for housing related support provision beyond 2011-12
- Proposals for future commissioning priorities, types of provision and commissioning models to deliver over-arching outcomes that embrace personalisation and localism agenda
- Commissioning and investment plan for 2012-16

Programme design

For the purpose of this review the programme would be notionally split into two 'super-groups', defined as follows:

- a) Group 1 – This group contains services for people who are more likely to be in contact with statutory health and social care services and have a range of services available to them depending on their level of need. For this group the programme provides support located on the preventative end of the care and support pathway.
- b) Group 2 – This group contains services for people who are usually referred to as 'socially excluded and disadvantaged groups' and who are less likely

to be in contact with statutory health and social care services. For this group the programme is often the key, if not sole, provider of support.

Deliverables

This work would be taken forward by a small number of work streams that would be set up specifically for the purpose of this review, namely:

1) Strategic context and governance

Objectives

- Review latest policy developments at national, regional, local levels (e.g. the Localism Bill, Big Society initiatives, Personalisation)
- Continue horizon scanning for further developments and adjust direction of travel accordingly where necessary
- Consider key implications of these developments on the programme: e.g. What else is happening around us? What do we mean by a locality? What is the main purpose of housing related support in this changing environment? What eligibility criteria would look like? What personalised provision would look like?
- Map and overlay: lead commissioning functions, statutory versus non statutory role, expected outcomes for clients, eligibility criteria
- Analyse these relationships, seeking strategic and operational synergies, both existing and new – within and between two ‘super-groups’

This group would lead on delivering outcomes highlighted in bold below

- **Proposals for strategic direction of travel, governance and administration of the programme beyond 2011-12**
- **Proposals for how to structure the programme and deliver its outcomes beyond 2011-12**
- Needs and gap analysis for housing related support provision for 2012-16
- **Eligibility criteria and over-arching outcomes for housing related support provision beyond 2011-12**
- **Proposals for types of future provision and commissioning models to deliver over-arching outcomes that embrace personalisation and localism agenda**
- **Commissioning and investment plan for 2012-16**

2) Needs and gaps analysis

Objectives

- Analyse key data sources: JSNA, South East framework for supported housing, local intelligence, other
- Map target populations and identify areas of priority need in terms of: type of need, level of need and risk, desired outcomes for clients
- Undertake gap analysis taking account of existing provision across strategic partners and wider stakeholders
- Consider and propose possible solutions required to meet identified gaps

This group would lead on delivering outcomes highlighted in bold below

- Proposals for strategic direction of travel, governance and administration of the programme beyond 2011-12
- **Proposals for how to structure the programme and deliver its outcomes beyond 2011-12**
- **Needs and gap analysis for housing related support provision for 2012-16**
- **Eligibility criteria and over-arching outcomes for housing related support provision beyond 2011-12**
- **Proposals for types of future provision and commissioning models to deliver over-arching outcomes that embrace personalisation and localism agenda**
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3) Benchmarking and best practice

Objectives

- Re-group 2009-10 data to match Oxfordshire 'super-groups'
- Utilise opportunities to obtain new data (e.g. based on other LAs budgets for 2011-12)
- Analyse this information to inform our own plans

This group would lead on delivering outcomes highlighted in bold below

- **Proposals for strategic direction of travel, governance and administration of the programme beyond 2011-12**
- **Proposals for how to structure the programme and deliver its outcomes beyond 2011-12**
- Needs and gap analysis for housing related support provision for 2012-16
- **Eligibility criteria and over-arching outcomes for housing related support provision beyond 2011-12**
- **Proposals for types of future provision and commissioning models to deliver over-arching outcomes that embrace personalisation and localism agenda**
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Required resources

It is proposed that each work-stream would have a nominated lead, responsible for feeding back on progress and deliverables to the Core Strategy Group. The Core Strategy Group would oversee and manage the review and ensure it delivers its outcomes.

Each work-stream would consist of 4-5 people, including:

- one nominated member of the Supporting People Team
- one member of the Core Strategy Group
- one member of the Provider Forum
- one service user/carer
- one other stakeholder

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It is expected that for the duration of the review the groups may need to meet monthly, at least for the first three months. Future frequency of meetings would be determined once the groups are set up.

Stakeholder survey attached at annex A will be issued once approved to seek nominations for the three work-streams and to produce an up-to-date stakeholder map.

Supporting People representation would be as follows, subject to confirmation due to imminent changes in the personnel:

- Strategic context and governance – Natalia Lachkou, Supporting People Programme Manager
- Needs and gaps analysis – Danny Hearn, Information and Systems Manager and Duncan Hall, Quality and Performance Officer
- Benchmarking and best practice – Lorraine Donnachie, Quality and Performance Officer

We would welcome offers from the partners to host these meetings and expect them, where possible, to be based at locations easily accessible for most members of the group, to save on travel time and costs.

Timetable

Complete 1st round of work across all work streams: April–May

- Produce 1st set of proposals – End of May
- Discuss, review and revise – June (including June Commissioning Body)
- Complete 2nd round of work across all work streams – July–September
- Produce 2nd set of proposals – End of September
- Consult, review and revise – October
- Produce 3rd set of proposals for approval – November
- Submit 3rd set of proposals for approval – December Commissioning Body
- Publish approved proposals – January
- Implement first part of the delivery plan – January–March